



PRESENTATION SERVICES

**Pasadena Convention Center  
EXHIBITOR INTERNET ORDER FORM**

300 E. Green St.  
Pasadena, CA 91101

AV Office  
AV Fax

(626) 795-7390  
(626) 795-9527

**A VALID CREDIT CARD ACCOUNT NUMBER MUST BE GIVEN TO RESERVE. CLIENT MUST PROVIDE CREDIT CARD ON-SITE OR COMPANY CHECK PAYABLE TO PRESENTATION SERVICES.**

EVENT NAME:		EVENT DATE:		BOOTH # (location):	
EXHIBITING COMPANY NAME:					
BILLING NAME AND STREET ADDRESS:					
CITY:		STATE:		ZIP CODE:	
TELEPHONE NUMBER:			FAX NUMBER:		
ORDERED BY:			PRINT NAME:		
TYPE:	EXP. DATE				3 Digit Security Code:
CARDHOLDERS SIGNATURE			EMAIL		
<b>Premium Internet 512k order in advance*</b>					
Wireless Internet	\$25.00/ each user				
Wired Internet	\$250.00/ 1 user start / first day only				
Additional Users /additional Days	\$50.00/each additional Wired connection/ per day				
<b>On-Site Wi-Fi , 128k Bandwidth</b>					
-1 hour = \$5.95					
-4 hours = \$14.95					
-24 hours = \$29.95					
<b>--must enter credit card information direct-- (SSID = PasadenaCenter_Credit Card)</b>					
<b>TERMS AND CONDITIONS &amp; LABOR RATES</b>					
<ul style="list-style-type: none"> <li>• Labor charges are determined by show size</li> <li>• Monday-Friday 7am-5pm, \$50.00/hr</li> <li>• Monday-Friday 5pm-Midnight, \$75.00/hr</li> <li>• Saturday-Sunday 7am-5pm, \$75.00/hr</li> <li>• Monday-Friday Midnight-7am, Saturday-Sunday 5pm-7am, &amp; All Holidays, \$100.00/hr</li> </ul>					
<b>EQUIPMENT TOTAL:</b>					
<b>Additional \$50 on-site order fee:</b>					
<b>TOTAL:</b>					
<b>Non-Tax Set-up/Strike Labor</b>					
<b>BY SIGNING AND DELIVERING THIS FORM, CUSTOMER AGREES TO ALL TERMS AND CONDITIONS LISTED. PLEASE READ THIS FORM THOROUGHLY FOR ALL INSTRUCTIONS PRIOR TO PLACING AN ORDER.</b>					
<b>* Additional \$50 on-site order fee</b>					

Signature \_\_\_\_\_ Date \_\_\_\_\_